

SENATE

RESOLUTION NO. R.0000.73.2025

**adopted by the SENATE of
the WROCLAW UNIVERSITY OF ECONOMICS AND BUSINESS**

on 18 December 2025

regarding

**the passing of changes to the Regulations for the Doctoral School
of the Wrocław University of Economics and Business**

§ 1

In the Regulations for the Doctoral School of the Wrocław University of Economics and Business, forming Attachment No. 1 to Resolution No. R.0000.58.2019 of 31 May 2019, as amended, the following changes will be adopted:

1. In Para. 4, item 6 will have the wording:
The Council shall perform evaluation and advisory functions. Its tasks shall include, without limitation, evaluating amendments to the Regulations for the School, rules for recruitment of doctoral students and decisions concerning curricula.
2. In Para. 7, item 5 will have the wording:
Motions to modify a curriculum or new curricula proposals may be put forward to the Dean by the following:
 - 1) members of the Council;
 - 2) lecturers running courses at the Doctoral School and dissertation supervisors;
 - 3) discipline Councils;
 - 4) Faculty Councils;
 - 5) Self-Government.
3. In Para. 7, item 7 will be followed by new item 8 with the following wording:
The curriculum shall be subject to annual revision conducted by the Council.
4. In Para. 9, item 4 will have the wording:
The dissertation supervisor may be a person who does not satisfy the conditions stipulated in item 3, provided they have obtained a favourable evaluation from the Council. In such case the second dissertation supervisor who satisfies the conditions stipulated in item 3 shall be appointed.
5. In Para. 9, item 5 will have the wording:
The maximum number of doctoral students concurrently supervised by the dissertation

SENATE

supervisor at the School shall be four, however, not more than two in one year group. At the dissertation supervisor's request, favourably evaluated by the Council, the Dean may approve increasing the number of doctoral students supervised by the dissertation supervisor.

6. In Para. 10, item 7 will have the wording:
Upon the justified request of the dissertation supervisor (supervisors), assistant dissertation supervisor or doctoral student, the Dean may change or dismiss the assistant dissertation supervisor without designating anyone in their place.
7. In Para. 10a, item 1 will have the wording:
Upon the written request of the dissertation supervisor or doctoral student, a doctoral committee may be appointed by the Dean for the doctoral student, to assess the doctoral student's progress in implementing the IRP and to provide additional substantive support for the educational process, particularly in the case where the doctoral dissertation is interdisciplinary or involves several fields of science.
8. In Para. 10a, item 2 will have the wording:
The doctoral committee shall be composed of the dissertation supervisor or supervisors, the assistant dissertation supervisor, if appointed, and also two members holding a postdoctoral degree (habilitation) at a minimum. These members may represent the discipline other than the one in which the doctoral dissertation is prepared.
9. In Para. 10a, item 3 will have the wording:
The doctoral committee shall submit to the Dean their opinion on the implementation of the IRP.
10. In Para. 10a, item 4 will have the wording:
Any changes regarding the title of the dissertation, the concept of the doctorate and the contents of the IRP, to be made after 12 months from the start of education, shall be approved by the Dean in consultation with the dissertation supervisor (supervisors). In exceptional cases the Dean may ask the Council for their opinion.
11. In Para. 11, item 1 will have the wording:
The doctoral student, in consultation with the dissertation supervisor (supervisors) and assistant dissertation supervisor, if appointed, shall work out an IRP containing, without limitation:
 - 1) schedule for preparing a doctoral dissertation, divided into years and semesters;
 - 2) deadline for the submission of the doctoral dissertation, by 30 September of the final year of education at the latest;
 - 3) research problem to be resolved in the doctoral dissertation, justification of the research problem, objectives of the dissertation and research questions or hypotheses;
 - 4) description of *metodyka*¹ of research, planned to resolve the research problem;
 - 5) bibliography;
 - 6) structure of the doctoral dissertation.

¹ standardised approach making use of a set of methods; general rules of operation

SENATE

12. In Para. 12, item 1 will have the wording:

Pursuant to Para. 7.2 hereof, a semester shall be a period subject to assessment.

13. In Para. 12, item 4 will have the wording:

The following grading scale, compliant with the European Credit Transfer System (ECTS), shall be established:

Grade	Numerical equivalent	Level of mastering the required knowledge and skills
Very good	5.0	90% and more
Good plus	4.5	[80%; 90%)
Good	4.0	[70%; 80%)
Satisfactory plus	3.5	[60%; 70%)
Satisfactory	3.0	[50%; 60%)
Unsatisfactory	2.0	less than 50%

14. In Para. 12, item 5 will have the wording:

Positive grades, meaning that a course has been passed, include: very good (5.0), good plus (4.5), good (4.0), satisfactory plus (3.5), and satisfactory (3.0). A negative grade, meaning that a course has been failed, is an unsatisfactory grade (2.0).

15. In Para. 12, item 5 will be followed by item 5¹ with the following wording:

Some courses, stipulated in the curriculum, may be passed without any grade. In such case passing a course shall be marked as “zal” and failing a course, as “nzal”.

16. In Para. 12, item 6 will have the wording:

In the case of obtaining an unsatisfactory grade (2.0) for a given course and then passing this course as a result of taking a resit, the final grade for the course shall be determined as an arithmetic mean of the grades obtained for the course, which may not be lower than a satisfactory grade (3.0).

17. In Para. 13, item 2 will have the wording:

During the extension period, the doctoral student shall retain all their rights and obligations, with the reservation that extending the education at the doctoral school shall not result in the automatic prolongation of doctoral scholarship and the total period of receiving the doctoral scholarship may not exceed four years.

18. In Para. 14, item 5 will have the wording:

During the period of suspension, the doctoral student shall be completing neither their curriculum nor IRP, while retaining the doctoral student's rights, except for the right to receive

SENATE

doctoral scholarship, in accordance with the rules set down in the Act.

19. In Para. 17, item 4.12 will have the wording:
make use of the libraries and reading rooms available at the University, according to the rules applicable to the academic staff.
20. In Para. 17, item 4.13 will have the wording:
do internships or traineeships in the form described in the curriculum and IRP.
21. Para. 18.11 will have the wording:
do an internship for a maximum of 60 teaching hours a year if such internship has been stipulated in the curriculum and IRP.
22. Para. 18.14 will have the wording:
complete the “Industrial doctorate” programme in accordance with the agreement signed between the University and the minister in charge of science, tripartite agreement between the doctoral student, their employer and the University, and rules of the programme announced by the minister in charge of science (it applies to doctoral students admitted to the School to the “Industrial doctorate” programme).
23. In Para. 18b, item 2 will be followed by item 2¹ with the following wording:
In justified cases, when the University cannot ensure the required number of classes to be conducted by the doctoral student on their own, in particular due to the limited availability of classes, upon the doctoral student’s request, the Dean may consent to completing the internship in the form of participation in conducting classes.
24. In Para. 18b, item 3 will have the wording:
The Dean of the School in consultation with the Dean for Academic Programmes shall decide on the number and type of classes to be conducted. With regard to the doctoral student’s participation in the classes conducted by a lecturer, the dissertation supervisor shall decide on the type of such classes, list the classes in which the doctoral student has to participate, and pass this information to the Doctoral School Office one week before the start of a semester, except for the first semester when such participation starts immediately after the recruitment has been finished.
25. In Para. 18b, item 4 will have the wording:
Should the doctoral student conduct classes on their own for more hours than specified in items 2.1 and 2.2, remuneration will be paid on account of that, pursuant to the agreement concluded with the University, in accordance with provisions of law in force at the University.

§ 2

The consolidated Regulations for the Doctoral School of the Wrocław University of Economics and Business form an attachment hereto.

SENATE

§ 3

The resolution will come into effect on the day of its adoption and it will be applicable from the start of the academic year 2026/2027.

Rector

Prof. Czesław Zając, PhD, Habil.

SENATE

Attachment to Resolution No. R.0000.73.2025 of 18 December 2025

Regulations for the Doctoral School of the Wrocław University of Economics and Business

Chapter I General provisions

§ 1

These Regulations shall define the organization of education at the Doctoral School of the Wrocław University of Economics and Business.

§ 2

The following terms used in these Regulations shall have the meaning:

1. Act – Act of 20 July 2018 – Law on Higher Education and Science (Dz. U. /Journal of Laws/ 2018, item 1668, as amended);
2. University – Wrocław University of Economics and Business (WUEB);
3. Statutes – Statutes of the Wrocław University of Economics and Business;
4. Senate – Senate of the Wrocław University of Economics and Business;
5. Rector – Rector of the Wrocław University of Economics and Business;
6. School – Doctoral School of the Wrocław University of Economics and Business;
7. Discipline Council – Discipline Scientific Council operating at the University;
8. Council – Council of the Doctoral School;
9. Dean – Dean of the Doctoral School;
10. Vice-Dean – Vice-Dean of the Doctoral School;
11. Curriculum – curriculum at the Doctoral School;
12. IRP – Individual Research Plan;
13. Self-Government – Self-Government of Doctoral Students of the Wrocław University of Economics and Business.

§ 3

1. The School shall educate doctoral students and prepare them for obtaining a doctoral degree.
2. The procedure for conferring a doctoral degree is set out in separate regulations.
3. A person holding a (professional title) master's degree or master of science degree, engineer, or an equivalent thereof, or a person referred to in Art. 186.2 of the Act may be admitted to the School.

SENATE

§ 4

1. There is a Council operating at the School.
2. The Rector shall appoint the Council upon the Dean's request, evaluated by the Vice-Rector for Research, and shall determine the detailed scope of its operation.
3. The Council shall be composed of:
 - 1) Dean as the Chairperson;
 - 2) one representative of each discipline taught at the School, evaluated by the relevant Faculty Council;
 - 3) Vice-Rector for Research or a person designated by this Vice-Rector;
 - 4) Dean or Vice-Dean of the faculty conducting research in the discipline taught at the School;
 - 5) one representative of doctoral students, designated by their Self-Government.
4. In justified cases, the Rector may appoint also other persons as members of the Council, setting out the rules for their participation in the work of the Council.
5. The Rector shall appoint the Council for the time till the end of the Rector's term of office.
6. The Council shall perform evaluation and advisory functions. Its tasks shall include, without limitation, evaluating amendments to the Regulations for the School, rules for recruitment of doctoral students and decisions concerning curricula.
7. Resolutions of the Council shall be adopted by simple majority vote, provided at least one half of its members are present. In the case of a tie, the Chairperson shall have a casting vote.
8. The Council shall pass a resolution on the regulations establishing the mode of its operation.

§ 5

1. Doctoral students educated at the School shall be members of the Self-Government of Doctoral Students.
2. The scope of activities of the Self-Government of Doctoral Students shall be defined by its regulations.

Chapter II Organization of education at the Doctoral School

§ 6

1. The School shall be managed by the Dean.
2. Upon the Dean's request, the Rector may appoint a Vice-Dean for the time till the end of the Rector's term of office.
3. The Dean shall determine the scope of tasks of the Vice-Dean, if appointed.

SENATE

§ 7

1. Education at the School shall last four years and shall be divided into semesters.
2. An academic year shall consist of two semesters, winter and summer ones. The Rector, by way of a regulation, shall establish the framework structure of an academic year, including the start and end dates of classes.
3. The basis for education at the School shall be formed by the curriculum and the IRP.
4. The curriculum determines the learning outcomes for level 8 qualifications according to the Polish Qualifications Framework, duration of education and way of completing the educational process.
5. Motions to modify a curriculum or new curricula proposals may be put forward to the Dean by the following:
 - 1) members of the Council;
 - 2) lecturers running courses at the Doctoral School and dissertation supervisors;
 - 3) discipline Councils;
 - 4) Faculty Councils;
 - 5) Self-Government.
6. A change to the curriculum concerning the discipline represented at the School shall be evaluated by the relevant Faculty Council.
7. The curriculum shall specify, without limitation:
 - 1) discipline or disciplines which are taught and in which a doctoral dissertation is prepared;
 - 2) conditions of implementing the curriculum;
 - 3) mandatory and elective courses, including their assigned ECTS points;
 - 4) ways of verifying learning outcomes.
8. The curriculum shall be subject to annual revision conducted by the Council.

§ 8 (repealed)

Chapter III Dissertation supervisor

§ 9

1. Academic supervision over the preparation of a doctoral dissertation shall be exercised by a dissertation supervisor or supervisors or by a dissertation supervisor and assistant supervisor, if appointed.
2. The Dean shall publish the list of dissertation supervisors on the website of the School concurrently with the announcement of recruitment rules and mode.

SENATE

3. The dissertation supervisor may be a person employed with the WUEB who:
 - 1) holds a postdoctoral degree (habilitation) or a title of Professor;
 - 2) has declared in the submitted statement that at least 75% of time for research will be devoted to the discipline which is taught and in which a doctoral dissertation is prepared or to the related discipline,
 - 3) meets one of the two conditions: has been a dissertation supervisor for at least one conferred doctor's degree or is the author/co-author of at least two papers published during the last two calendar years preceding the year of recruitment, each valued at 40 points at a minimum, in the discipline taught at the School. Each publication shall meet the criteria established in Art. 265.9.2. of the Act and, to determine the value of the achievement in terms of points, the scoring given in the list of journals and conferences held abroad, valid in the year of publication, shall be applied.
4. The dissertation supervisor may be a person who does not satisfy the conditions stipulated in item 3, provided they have obtained a favourable evaluation from the Council. In such case the second dissertation supervisor who satisfies the conditions stipulated in item 3 shall be appointed.
5. The maximum number of doctoral students concurrently supervised by the dissertation supervisor at the School shall be four, however, not more than two in one year group. At the dissertation supervisor's request, favourably evaluated by the Council, the Dean may approve increasing the number of doctoral students supervised by the dissertation supervisor.
6. The dissertation supervisor's tasks shall include, without limitation, academic supervision over the preparation of a doctoral dissertation and the assessment of the doctoral student's academic progress.
7. The assistant dissertation supervisor may be a person holding a doctoral degree in the discipline concerned or related discipline and having experience of research work who is not authorized to perform independently the function of a dissertation supervisor in the procedure for awarding a doctoral degree.
8. The assistant dissertation supervisor's tasks shall comprise, without limitation, performing auxiliary activities in the process of supervising a doctoral student, in consultation with the dissertation supervisor, including the activities related to designing and conducting research and analysing its outcomes.
9. The assistant dissertation supervisor may perform their function for not more than two doctoral students of the School.

§ 10

1. The dissertation supervisor (supervisors) shall be appointed by the Dean, upon the doctoral student's request, not later than three months after the doctoral student started their education

SENATE

at the School.

2. In the case where the dissertation supervisor is not employed with the WUEB, the request shall include the information about research and papers published by the candidate for a dissertation supervisor.
3. The doctoral student shall submit a request for appointing a dissertation supervisor (supervisors) not later than 14 days before the deadline mentioned in item 1. The candidate for a dissertation supervisor shall grant their consent to performing this function as part of the request.
4. The assistant dissertation supervisor shall be appointed by the Dean, upon the dissertation supervisor's request. The candidate for an assistant dissertation supervisor shall grant their consent to performing this function as part of the request.
5. If the doctoral student fails to submit a request to appoint the dissertation supervisor (supervisors) within the time limit specified in item 3, the Dean shall appoint the dissertation supervisor instantly. The doctoral student shall be informed immediately of appointing the dissertation supervisor.
6. Upon the justified request of the dissertation supervisor or doctoral student or acting on their own initiative the Dean may change the dissertation supervisor.
7. Upon the justified request of the dissertation supervisor (supervisors), assistant dissertation supervisor or doctoral student, the Dean may change or dismiss the assistant dissertation supervisor without designating anyone in their place.

§ 10a

1. Upon the written request of the dissertation supervisor or doctoral student, a doctoral committee may be appointed by the Dean for the doctoral student, to assess the doctoral student's progress in implementing the IRP and to provide additional substantive support for the educational process, particularly in the case where the doctoral dissertation is interdisciplinary or involves several fields of science.
2. The doctoral committee shall be composed of the dissertation supervisor or supervisors, the assistant dissertation supervisor, if appointed, and also two members holding a postdoctoral degree (habilitation) at a minimum. These members may represent the discipline other than the one in which the doctoral dissertation is prepared.
3. The doctoral committee shall submit to the Dean their opinion on the implementation of the IRP.
4. Any changes regarding the title of the dissertation, the concept of the doctorate and the contents of the IRP, to be made after 12 months from the start of education, shall be approved by the Dean in consultation with the dissertation supervisor (supervisors). In exceptional cases the Dean may ask the Council for their opinion.

Chapter IV
Midterm assessment method

§ 11

1. The doctoral student, in consultation with the dissertation supervisor (supervisors) and assistant dissertation supervisor, if appointed, shall work out an IRP containing, without limitation:
 - 1) schedule for preparing a doctoral dissertation, divided into years and semesters;
 - 2) deadline for the submission of the doctoral dissertation, by 30 September of the final year of education at the latest;
 - 3) research problem to be resolved in the doctoral dissertation, justification of the research problem, objectives of the dissertation and research questions or hypotheses;
 - 4) description of *metodyka*² of research, planned to resolve the research problem;
 - 5) bibliography;
 - 6) structure of the doctoral dissertation.
2. Having obtained the opinion of the Council, the Dean shall determine the detailed structure of the IRP, including its component parts.
3. Within a period of twelve months from the start of education, the doctoral student shall submit to the Dean the IRP approved by the dissertation supervisor/supervisors and evaluated by the assistant dissertation supervisor, if appointed.
4. The completion of the IRP shall be subject to midterm assessment.
5. The midterm assessment shall be made by an evaluation commission appointed by the Dean in consultation with the Chairperson of the relevant discipline Council. The doctoral student's dissertation supervisor (supervisors) and assistant dissertation supervisor shall not participate in the work of the commission.
6. The doctoral student shall present a report on implementing the IRP and curriculum 30 days before the planned session of the commission at the latest.
7. During the session of the evaluation commission, the doctoral student shall present the research outcomes. The presentation shall be followed by the discussion with the doctoral student.
8. The result of midterm assessment shall be determined by the commission during the closed part of their session.
9. The result of midterm assessment may be positive or negative and it shall be disclosed to the doctoral student after the session of the commission. The assessment shall be accompanied by its justification.
10. The result of assessment, including its justification, shall be open.
11. A report shall be drawn up on conducting the midterm assessment.
12. The Dean may also arrange a periodical assessment, setting out its procedure and scope.

² standardised approach making use of a set of methods; general rules of operation

SENATE

§ 12

1. Pursuant to Para. 7.2 hereof, a semester shall be a period subject to assessment.
2. The successful completion of a semester in a given academic year shall depend on obtaining the learning outcomes, i.e. passing mandatory and elective courses specified in the curriculum.
3. The course syllabuses shall define the conditions and mode of participating in classes, including the way of obtaining a pass and sitting for an exam.
4. The following grading scale, compliant with the European Credit Transfer System (ECTS), shall be established:

Grade	Numerical equivalent	Level of mastering the required knowledge and skills
Very good	5.0	90% and more
Good plus	4.5	[80%; 90%)
Good	4.0	[70%; 80%)
Satisfactory plus	3.5	[60%; 70%)
Satisfactory	3.0	[50%; 60%)
Unsatisfactory	2.0	less than 50%

5. Positive grades, meaning that a course has been passed, include: very good (5.0), good plus (4.5), good (4.0), satisfactory plus (3.5), and satisfactory (3.0). A negative grade, meaning that a course has been failed, is an unsatisfactory grade (2.0).
- 5¹. Some courses, stipulated in the curriculum, may be passed without any grade. In such case passing a course shall be marked as “zal” and failing a course, as “nzal”.
6. In the case of obtaining an unsatisfactory grade (2.0) for a given course and then passing this course as a result of taking a resit, the final grade for the course shall be determined as an arithmetic mean of the grades obtained for the course, which may not be lower than a satisfactory grade (3.0).
7. In the case of failing a course stipulated in the curriculum, the doctoral student shall have a right to one resit. The dates for reassessment for a pass/resit exam shall be determined by the course lecturer in accordance with the schedule for a reassessment/resit session.
8. The course grades shall be entered by the course lecturer to the University Student Service System (USOS), within the time limits set out at the University.

SENATE

Chapter V

Extension of the time limit for submitting a doctoral dissertation

§ 13

1. Upon the doctoral student's request, having obtained the dissertation supervisor's opinion, the Dean may consent to extending the time limit for submitting the doctoral dissertation, thus exceeding the time stipulated in the IRP, but for no longer than two years in total, in the case of:
 - 1) temporary incapability of completing the curriculum or conducting research due to illness;
 - 2) necessity of taking personal care of a sick family member;
 - 3) necessity of taking personal care of a child below four years of age or a child with a diagnosed disability;
 - 4) holding a disability certificate with a recognized degree of disability;
 - 5) necessity of continuing research for the doctoral dissertation, resulting from justified reasons;
 - 6) participation in a research grant awarded in the competition organized by a Polish or foreign institution funding research.
2. During the extension period, the doctoral student shall retain all their rights and obligations, with the reservation that extending the education at the doctoral school shall not result in the automatic prolongation of doctoral scholarship and the total period of receiving the doctoral scholarship may not exceed four years.

§ 14

1. Upon the doctoral student's request, the Dean may suspend their education at the School for the duration of a maternity, adoption, paternity and parental leave, as stipulated in the Act of 26 June 1974, the Labour Code, releasing also the doctoral student from the obligation to attend classes.
2. The doctoral student shall submit a written request, supported by the relevant documentation, not later than within a period of 14 days as of the occurrence of the circumstances referred to in item 1.
3. Consenting to a suspension from education for a period different from an academic year, the Dean shall set out the conditions for continuing education binding on the doctoral student after a period of suspension, including, without limitation, time limits for fulfilling the obligations stipulated in these Regulations. The Dean shall inform the doctoral student in writing of the conditions for continuing their education.
4. Within the period of seven days as of the end of the suspension period, the doctoral student

SENATE

shall submit their declaration on continuing studies or withdrawing from them. The failure to submit the said declaration shall be the basis for starting the procedure to remove from the list of doctoral students.

5. During the period of suspension, the doctoral student shall be completing neither their curriculum nor IRP, while retaining the doctoral student's rights, except for the right to receive doctoral scholarship, in accordance with the rules set down in the Act.

Chapter VI

Removal from the list of doctoral students

§ 15

1. The Dean shall remove a student from the list of doctoral students in the case of:
 - 1) negative result of a midterm assessment;
 - 2) failure to submit a doctoral dissertation within the time limit set in the IRP;
 - 3) withdrawal from studies;
 - 4) failure to start studying;
 - 5) violation of a ban referred to in Art. 200.7 of the Act;
 - 6) imposition of a disciplinary penalty of expulsion from the doctoral school.
2. The Dean may remove a student from the list of doctoral students in the case of:
 - 1) unsatisfactory progress in preparing a doctoral dissertation;
 - 2) failure to observe the Regulations for the School;
 - 3) lack of or unsatisfactory progress in completing the curriculum or the IRP.
3. The doctoral student shall have a right to appeal against the decision referred to in items 1 and 2.
4. The doctoral student shall not have a right to retake a course or semester or to restart education after being removed from the list of doctoral students.
5. The person removed from the list of doctoral students shall be obliged to return immediately any books, materials or other items that are the University's property, including, without limitation, a doctoral student card, and to fulfil all financial obligations to the University.
6. The statement on discontinuance of education shall be filed in a written form with the Doctoral School Office.
7. The status of a doctoral student at the School shall be held by the time of:
 - 1) completion of education by submitting the doctoral dissertation;
 - 2) valid removal from the list of doctoral students.

SENATE

Chapter VII Documentation of the course of education

§ 16

1. The course of education at the School shall be recorded in the doctoral student's personal file. Such file may be kept in an electronic form.
2. The doctoral student's personal file shall contain, without limitation:
 - 1) candidate's application for admission to the School;
 - 2) text of the oath signed by the doctoral student;
 - 3) decision on placing on the list of doctoral students of the School;
 - 4) statements made for financial support purposes;
 - 5) statement on studying in one doctoral school;
 - 6) statement on holding the ORCID iD;
 - 7) doctoral student's IRP established in accordance with these Regulations;
 - 8) report on conducting the midterm assessment of the doctoral student, drawn up in accordance with these Regulations;
 - 9) statements and reports that the doctoral students is obliged to submit in accordance with these Regulations, accompanied by the dissertation supervisor's (supervisors') opinions;
 - 10) transcripts of records;
 - 11) individual decisions taken by the Dean regarding the course of education;
 - 12) copy of the document that confirms conferring a doctoral degree.
3. The Dean shall define the detailed rules for documenting the course of education at the Doctoral School.
4. The documentation of the Council's activities shall include, without limitation, minutes of the Council's sessions and the Council's resolutions.
5. The documentation of the Dean's activities shall include, without limitation, reports on the operations of the School and regulations issued by the Dean.
6. The documentation of the course of the procedure for awarding a degree shall be kept by the office of the relevant faculty.

Chapter VIII Doctoral student's rights and obligations

§ 17

1. The person admitted to the School shall start their education and shall acquire a doctoral student's rights after swearing an oath. The wording of the oath shall be established in the

SENATE

Statutes.

- 1) The text of the oath in the Polish language:
Wstępując w poczet doktorantów Uniwersytetu Ekonomicznego we Wrocławiu ślubuję uroczyście:
 - *zdobyc w wytrwale wiedzę i umiejętności,*
 - *dbać o godność doktoranta i dobre imię mojej Uczelni,*
 - *szanować jej tradycje,*
 - *przestrzegać zasad współżycia koleżeńskiego i obyczajów akademickich oraz przepisów obowiązujących w Uczelni.*
- 2) The text of the oath in the English language:
Joining the doctoral student community of the Wrocław University of Economics and Business, I solemnly pledge that I will persevere in:
 - *pursuing knowledge and skills,*
 - *ensuring the doctoral student's dignity and good name of my University,*
 - *respecting its traditions,*
 - *complying with the principles of social co-existence and academic customs, as well as regulations of the University.*
2. After the matriculation, the doctoral student shall receive an electronic doctoral student card.
3. The student card, referred to in item 2, entitles the doctoral student to exercise their rights. The template of a student card has been specified in separate regulations.
4. The doctoral student shall have a right to:
 - 1) receive tutorial guidance from the dissertation supervisor;
 - 2) change the dissertation supervisor and assistant dissertation supervisor in accordance with the rules stipulated herein;
 - 3) extend the time limit for submitting the doctoral dissertation, in accordance with the rules stipulated herein;
 - 4) receive a doctoral scholarship, in accordance with the rules stipulated in the Act;
 - 5) apply for a financial support provided for in separate regulations;;
 - 6) participate in the classes provided at the University;
 - 7) participate, if eligible and admitted, in programmes abroad, with funding provided, under the programmes implemented by the University;
 - 8) take part in domestic and foreign studies and scientific traineeships;
 - 9) participate in research conducted by departments;
 - 10) apply for accommodation in a student dormitory, according to the rules in place at the University;
 - 11) have holiday breaks that last not more than eight weeks during a year and that should be taken at the time when there are no teaching classes;

SENATE

- 12) make use of the libraries and reading rooms available at the University, according to the rules applicable to the academic staff;
- 13) do internships or traineeships in the form described in the curriculum and IRP.

§ 18

The doctoral student shall be obliged to:

- 1) act in compliance with the oath and the Regulations;
- 2) respect the regulations in place at the University;
- 3) take care for the reputation of the University;
- 4) observe the European code of ethics for researchers;
- 5) notify the School immediately of any change to the surname and residence address and also to any other data required by the University;
- 6) submit statements and reports on fulfilling their duties and other achievements as stipulated herein;
- 7) take part in the organizational activities of the School;
- 8) submit a medical certificate issued by an occupational health physician on the lack of counter-indications to studying the programmes that involve exposure to harmful agents;
- 9) hold an ORCID iD;
- 10) use an electronic mail address created in the University's domain;
- 11) do an internship for a maximum of 60 teaching hours a year if such internship has been stipulated in the curriculum and IRP;
- 12) have consultation hours;
- 13) submit the doctoral dissertation within the time limit set in the IRP;
- 14) complete the "Industrial doctorate" programme in accordance with the agreement signed between the University and the minister in charge of science, tripartite agreement between the doctoral student, their employer and the University, and rules of the programme announced by the minister in charge of science (it applies to doctoral students admitted to the School to the "Industrial doctorate" programme).

Chapter VIIIa Internships

§ 18a

1. The doctoral student shall be obliged to do an internship by conducting classes or taking part in the classes conducted by a lecturer.
2. The purpose of internship is to prepare the doctoral student to conduct classes at an academic

SENATE

level in the selected areas of the given academic discipline, making use of modern methods and tools.

§ 18b

1. The internship shall comprise 60 hours per academic year. The internship shall be carried out from the first to the eighth semester for not more than 240 hours in total.
2. The doctoral student's internship shall include:
 - 1) 24 hours of classes conducted on their own and 36 hours of participation in conducting classes during the first year of education at the School;
 - 2) 48 hours of classes conducted on their own and 12 hours of participation in conducting classes during the second, third and fourth year of education at the School.
- 2¹. In justified cases, when the University cannot ensure the required number of classes to be conducted by the doctoral student on their own, in particular due to the limited availability of classes, upon the doctoral student's request, the Dean may consent to completing the internship in the form of participation in conducting classes.
3. The Dean of the School in consultation with the Dean for Academic Programmes shall decide on the number and type of classes to be conducted. With regard to the doctoral student's participation in the classes conducted by a lecturer, the dissertation supervisor shall decide on the type of such classes, list the classes in which the doctoral student has to participate, and pass this information to the Doctoral School Office one week before the start of a semester, except for the first semester when such participation starts immediately after the recruitment has been finished.
4. Should the doctoral student conduct classes on their own for more hours than specified in items 2.1 and 2.2, remuneration will be paid on account of that, pursuant to the agreement concluded with the University, in accordance with provisions of law in force at the University.
5. Should the doctoral student defend their doctoral dissertation sooner than after four years of education at the School, the required number of internship hours will be reduced on a pro-rata basis, respecting the proportion of classes conducted by the doctoral student on their own to these conducted by lecturers in which the doctoral student participates.

§ 18c

The doctoral student shall have consultation hours as scheduled at the University.

SENATE

Chapter IX Doctoral students with special needs

§ 19

1. The conditions for full participation in the life of the University and academic community shall be ensured, without limitation, by the rights and forms of assistance referred to in the Regulations for assistance.
2. The Section for Supporting Persons with Disabilities and the Rector's Deputy for Persons with Disabilities shall be the entities responsible for coordinating activities for persons with special needs, including persons with disabilities.
3. Doctoral students with special needs, including doctoral students with disabilities, who have justified their special needs, shall have the rights and shall be entitled to the services referred to in the Regulations for assistance.
4. Upon the doctoral student's written application and based on the opinion obtained from the Rector's Deputy for Persons with Disabilities, the Dean shall give a decision on the awarded rights and forms of assistance.

Chapter X Final provisions

§ 20

Decisions on the matters regarding the rules and mode of receiving education at the School that have not been stipulated herein or in other provisions of law shall be taken by the Dean ex officio or upon the doctoral student's request.

§ 21

The Doctoral School Office shall provide administrative services for the School.

§ 22

The Regulations shall come into effect as of 1 October 2026.